



Senate of Serampore College

Serampore College founded by Carey, Marshman and Ward, 1818
Incorporated by Royal Charter, 1827 and
Bengal Act IV of 1918 as modified
upto 1997 by Govt. of
West Bengal

Rev. Dr Limatula Longkumer
B.A., B.D., M.Th., D. Th
Registrar

10, William Carey Road.
P.O. Serampore, Dist: Hooghly,
PIN - 712 201, West Bengal, India

Conv/Arr/215, Cir-II

September 08, 2023

SUB: SERAMPORE COLLEGE CONVOCATION 2023

CIRCULAR – II

(INFORMATION FOR THE GRADUATES)

- HOST:** Kerala United Theological Seminary
Kannammoola
Medical College P.O.
Trivandrum – 695 011
Kerala
- VENUE FOR CONVOCATION:** OAK JUBILEE PANDAL, KUTS
- DATE & TIME:** NOVEMBER 25, 2023 FROM 3:30 P.M.
- CONTACT PERSON:** PRINCIPAL, KUTS, Trivandrum
- TEL. /E-MAIL:** Tel: 9945128026
E-mail: kutseminary@gmail.com
djoy29@gmail.com
- HOW TO REACH:** Through Trivandrum Airport
Through Trivandrum Central Railway Station
By Road through NH47

Transportation will be provided from the Airport, Railway Station and Bus Stand for all the students to be received and taken to the place of stay.

There will be a **Pick-Up Counter**, so the students are requested to look out for the **Serampore College Convocation Counter at the Trivandrum Airport/Station/Bus Stand.**



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7. TYPE OF WEATHER & BELONGINGS:

November is usually hot and humid at Trivandrum, Kerala. Accommodation is arranged by the host college but **you have to bring air pillow and a bedsheet.**

8. ARRIVAL AND DEPARTURE OF THE STUDENTS ATTENDING THE CONVOCATION:

Arrival: November 24, 2023 Departure: November 25/26, 2023

9. ACCOMMODATION AND FOOD:

The Host College will take care of accommodation and food for the graduates from November 24th evening to November 25th Dinner. **Graduates desiring to come with their family members should make their own arrangements for boarding and lodging. The host Institution will not be able to provide such facilities.**

10. DAILY TIMINGS FOR MEALS: Meals and refreshments will be provided by the Host College.

Breakfast	-	07:30 a.m.
Lunch	-	01:00 p.m.
Afternoon Tea	-	03:30 p.m.
Dinner	-	07:30 p.m.

11. COMMEMORATION SERVICE:

The Commemoration Service will be held **on November 25, 2023 from 8.30 a.m. to 9:20 a.m.**
All Graduates shall be there to attend the service.

12. TIMINGS OF THE FUNCTIONS ON THE CONVOCATION DAY:

Commemoration Service	08:30 a.m.– 09:20 a.m.
Tea Break	09:30 a.m.– 09:45 a.m.
Rehearsal	09:45 a.m.– 01:00 p.m.
Lunch Break	01:00 p.m. –02:00 p.m.
Convocation Photo	02:00 p.m. –02:30 p.m.
Convocation Tea	02:30 p.m. – 03:00 p.m.
Convocation Procession	03:00 p.m. – 03:30 p.m.
Convocation Ceremony	03.30 p.m. – 07:00 p.m.
Return of gowns and hoods	07:00 p.m. – 08:00 p.m.
Convocation Dinner	07:30 p.m.



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13. REHEARSAL:

The rehearsal for Convocation will begin at 9.45 a.m. on 25th November, 2023 at the Convocation venue immediately after the Commemoration Service. All the graduating candidates who will receive their degrees are required to attend the rehearsal without fail.

CANDIDATES WHO ARE NOT PRESENT AT THE REHEARSAL WILL NOT BE PERMITTED TO TAKE PART IN THE CONVOCATION CEREMONY TO RECEIVE THE DEGREE.

14. GOWN & HOOD:

The graduates will be supplied necessary information about this at the time of rehearsal.

15. TRAVEL ARRANGEMENTS:

All the Graduates are advised to buy their own tickets and are responsible to meet their own travel. **You are advised to make arrangements for your return journey.**

16. CORRESPONDENCE:

Graduates are instructed to **contact with their respective colleges. The Principal will send the names of the graduates**, who wants to participate in the ceremony, to the Registrar, Senate of Serampore College and a copy should be sent to the Principal, KUTS, Trivandrum for arranging their accommodation and food.


Rev. Dr. Limatula Longkumer
REGISTRAR